

CERTIFICATE OF APPROVAL - SITE PLAN CHECK LIST

The Planning Commission, exercising its responsibilities outlined in the Zoning Ordinance of the City of Meriden, will require the following information when an application is received for a Certificate of Approval. Without the following information shown on the site plan, there will be no consideration of the application. **DEADLINE:** 15 days prior to meeting (2nd Wednesday of each month).

1. **SITE PLAN** - Four (4) copies at a scale appropriate to show the following information in sufficient detail, preferable 1" = 50' or 1" = 100' with the following information:

- a. Property boundaries showing dimensions and names of abutting owners;
 - b. Existing and proposed contours at two (2) foot intervals; or where no grading is involved, spot elevations at appropriate locations.
 - c. Location of proposed building or use with dimensions and location of main entrance and service entrance;
 - d. Driveway entrances and exits with width dimensions;
 - e. Location of traffic islands and barriers;
 - f. Diagram of proposed traffic flows;
 - g. Location of street and curb lines and existing or proposed sidewalks;
 - h. Storm water drainage system with drainage computations and profiles based on ten (10) and twenty-five (25) year design storms;
 - i. Sanitary sewers system with usage computations and profiles
 - j. Location and size of existing or proposed water mains and services;
 - k. Location of proposed parking spaces (9' x 19' minimum);
 - l. Location and size of loading spaces;
 - m. Location, type, size and design of signs;
 - n. Locations and type of light standards and fixtures or exterior lighting including provisions for shielding and preventing glare;
 - o. Location, type, size and species of shrubs, trees and other plants and landscaping;
 - p. Location, type, size and species of screening materials along property lines;
 - q. Other information necessary to describe the proposed use and assure the conditions have been or will be corrected that might impair the public welfare and safety.
2. Two (2) copies of building plans showing all elevations to show the type of building proposed and any signs that are proposed.
3. A-2 Survey.
4. List (names and addresses) of abutting property owners.