City of Meriden

142 East Main Street, Room 19, Meriden, CT 06450
Tel: (203) 630-4018 Fax: (203) 630-4025
www.meridenct.gov

Application to Work within Right of Way / City Utilities

Road Type	☐ City Road	☐ State Road	☐ Private Road	☐ Private Property

Traffic Impacts	**Type of Work**	**Trench Type**	**Impacts**	**Other**
☐ Travel Lane impacts ☐ Shoulder impacts ☐ No roadway activity ☐ Sidewalk impact ☐ Road Closure	☐ Emergency ☐ Excavation ☐ Driveway Apron ☐ Sidewalk ☐ Dumpster ☐ Obstruction	☐ Water main ☐ Water service ☐ Sanitary main ☐ Sanitary lateral ☐ Storm main ☐ Storm lateral ☐ Communication ☐ Gas ☐ Electric ☐ Other _____	Roadway ☐ Asphalt Sidewalk ☐ Handicap Ramp ☐ Asphalt ☐ Concrete ☐ Slate Driveway Apron ☐ Concrete ☐ Asphalt Curb ☐ Asphalt ☐ Concrete ☐ Stone Other ☐ Tree Belt ☐ Unpaved ROW	☐ New ☐ Replacement ☐ Repair ☐ Commercial ☐ Residential ☐ Developer installed ☐ New Connection ☐ Capping ☐ Road less than 5 years old ☐ Neighborhood Preservation # _____

Anticipated Start Date_____ End Date_____CBYD #__ __ __ __ - __ __ __ - __ __ __ __

(All work must be completed within 30 days of Permit issuance. New permits required for work beyond 30 days)

Street Name and Number (One per Application) _____

1st House # or Cross Street	2nd House # or Cross Street	Length in City ROW	Width in City ROW	Description

Company / Applicant Name_____Office Phone_____

Address_____

City _____State_____Zip Code_____

Email (req'd)_____

Contact Name_____Cell Phone_____

Property Owner's Name or Utility Company_____

CT Plumbing License #_____

Job Reference #_____

PERMIT CONDITIONS

Sketch of proposed work to include the following as applicable: street, lot layout, house / building, driveway, existing water and sanitary sewer, dumpster, and dimension from driveway or nearest cross-street to the excavation / dumpster location.

License to Work within the City required for all contractors working within the City Right of Way. The license fee is $1,250 cash or check, made payable to the City of Meriden. The fee will remain on file until the repair has final acceptance. At this point, the contractor shall have the option to leave the fee on file or request that it be returned. If returned, the Contractor must submit the fee again prior to issuance of another permit.

Valid Connecticut Plumbing License P-1 or P-7 required for all water, drainage and sewer work.

Sidewalk work is to be done only by contractors on the City's List of Approved Contractors. Approval requests are to be directed to the Department of Public Works for review. The Approved List is available at Engineering and Neighborhood Preservation.

The cost of the **Right of Way Permit** is $50. **Road Closures** are an additional $50.

Bonds are required for each permit. The City of Meriden's Bond Form is to be used.

- Bituminous driveways and aprons connecting to public streets or within the City right of way
    - $1,000 bond for one year
- Asphalt and concrete sidewalks, driveways, curbs and ramps
    - $4,000 bond for one year
- Any excavation activity in the City right of way including shoulders and snow shelf
    - $2,000 bond for one year after placement of permanent patch, two years total

Drain Layers' Bond requirement is $4,000. Drain Layer's Bonds are valid for one calendar year, and are required for all storm and sewer work, including private property.

The **Certificate of Insurance** shall meet the minimum requirements as shown on the 'Sample" ACORD Form and name the City of Meriden as additional insured.

Permit is not considered approved until license, bond and insurance information are acceptable to City.

Visit the City's website at www.meridenct.gov and select Resources > File Repository > Public Works, then select "Certificate of Insurance Requirements and Sample ACORD Form".

Fees, if provided, are estimated only. Permit may be rejected or require modification. Additional fees may be required for work involving water and sewer. Payment of fee does not indicate approval. No fees are accepted until the permit is ready to be issued. See Resources > File Repository > Public Works, then select "Excavation Permit Rules- Page 6" for complete list of fees.

Approved Officers or license holders must be present to sign permit.

I, the undersigned, hereby apply for a permit from the City of Meriden for the above. I understand and accept the terms and conditions of the regulations of the Department of Public Works and that the approval of the City must be obtained for issuance of this permit. On completion of the installation, persons doing such work must notify the City of Meriden Department of Public Works that work has been completed and is ready for inspection and acceptance. The applicant shall also comply with the regulations of all other governmental agencies.

Signed:_____

Applicant Date Telephone No.