City of Meriden

142 East Main Street, Room 19, Meriden, CT 06450
Tel: (203) 630-4018 Fax: (203) 630-4025
www.meridenct.gov
www.viewmypermitct.org

Application to Work within Right of Way / City Utilities

Road Type	☐ City Road	☐ State Road	☐ Private Road	☐ Private Property

Traffic Impacts	**Type of Work**	**Trench Type**	**Impacts**	**Other**
☐ Travel Lane impacts ☐ Shoulder impacts ☐ No roadway activity ☐ Sidewalk impact ☐ Road Closure	☐ Emergency ☐ Excavation ☐ Driveway Apron ☐ Sidewalk ☐ Dumpster	☐ Water main ☐ Water service ☐ Sanitary main ☐ Sanitary lateral ☐ Storm main ☐ Storm lateral ☐ Communication ☐ Gas ☐ Electric ☐ Other _____	Roadway ☐ Asphalt Sidewalk ☐ Handicap Ramp ☐ Asphalt ☐ Concrete ☐ Slate Driveway Apron ☐ Concrete ☐ Asphalt Curb ☐ Asphalt ☐ Concrete ☐ Stone Other ☐ Tree Belt ☐ Unpaved ROW	☐ New ☐ Replacement ☐ Repair ☐ Commercial ☐ Residential ☐ Developer installed ☐ New Connection ☐ Capping ☐ Road less than 5 years old ☐ Neighborhood Preservation # _____

Anticipated Start Date_____ End Date_____CBYD #_____

Street Name & Number (One per Application)_____

1st House # or Cross Street	2nd House # or Cross Street	Length in City ROW	Width in City ROW	Description

Company / Applicant Name_____

Office Phone_____Office Fax_____

Address_____

City _____State_____Zip Code_____

Email (required)_____

Contact Name_____Cell Phone_____

Property Owner's Name or Utility Company_____

CT Plumbing License # _____

All Water, Drainage and sewer work, requires a current P-1 or P-7 license from the State of Connecticut Department of Consumer Protection. Approved Officers or license holders must be present to sign permit.

Surety Bond Y/N #_____

Current Certificate of Insurance Y/N_ Current $1,250.00 License to Work in Meriden Y/N_

PERMIT CONDITIONS

Sketch (8 1/2 x 11) of proposed work to include the following as applicable: street, lot layout, house / building, driveway, existing water and sanitary sewer, dumpster, and dimension from driveway or nearest cross-street to the excavation / dumpster location.

All contractors working within the City Right of Way must have a **License to Work Within the City**. The license fee is $1,250 cash or check, made payable to the City of Meriden. The fee will remain on file until the repair has final acceptance. At this point, the contractor shall have the option to leave the fee on file or request that it be returned. If returned, the Contractor must submit the fee again prior to issuance of another permit.

Sidewalk work is to be done only by contractors on the City's List of Approved Contractors. Approval requests are to be directed to the Department of Public Works for review. The Approved List is available at Engineering and Neighborhood Preservation.

The cost of the **Right of Way Permit** is $50.00. **Road Closures** are an additional $50.00.

Bond Amounts Required for each permit; City of Meriden's bond form is to be used.

Bituminous driveways/aprons and grass areas require $1,000.00 bond.
Asphalt and Concrete sidewalks, curbs, ramps, handicapped ramps require $4,000.00 bond.
Any work in the City's roadway requires minimum $2,000.00 bond.

The **Certificate of Insurance** shall meet the minimum requirements as shown on the 'Sample" ACORD Form and name the City of Meriden as additional insured on a primary and non-contributory basis.

Permit will not be issued until bond and insurance information are acceptable to City.

Visit the City's website at www.meridenct.gov and select Resources > File Repository > Public Works, then select "Certificate of Insurance Requirements and Sample ACORD Form".

Fees, if provided, are estimated only. Permit may be rejected or require modification. Payment of fee does not indicate approval. No fees are accepted until the permit is ready to be issued. See Resources > File Repository > Public Works for more information.

I, the undersigned, hereby apply for a permit from the City of Meriden for the above. I understand and accept the terms and conditions of the regulations of the Department of Public Works and that the approval of the City must be obtained for issuance of this permit. On completion of the installation, persons doing such work must notify the City of Meriden Department of Public Works that work has been completed and is ready for inspection and acceptance. The applicant shall also comply with the regulations of all other governmental agencies.

Signed:_____

Applicant Date Telephone No.