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# Meriden Board of Assessment Appeals

If you wish to appeal your assessment do the following:



File an application to appeal on or before February 20. (Application forms are available in the Assessor's Office)

Include all the required information on the application to appeal.



Appear before the Board of Assessment Appeals at the date, time and place shown in your notification from the Board.

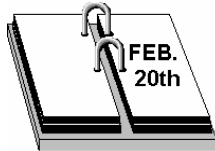


You may appeal the decision of the Board of Assessment Appeals to the Superior Court.

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## Application and Meeting Deadlines



Pursuant to Public Act 95-283, property owners wishing to appeal their assessment before the Board of Assessment Appeals must submit a written application to the Board on or before February 20.

The board will review the written application, determine their meeting dates and inform owners of a hearing date and time. The Board of Assessment Appeals will mail a written notice of the date, time and place of an appeal hearing to each applicant.

The notice of the hearing date will be mailed by the Board no later than March 1, and at least seven calendar days before the date of the hearing.

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## A Written Application to Appeal



A written application to appeal an assessment is required. This application must be submitted to the Board of Assessment Appeals on or before February 20. It may be delivered by mail, hand delivered to the Assessor's Office, or faxed (the original must follow by mail). Only those submitting an application will be given a hearing date by the Board of Assessment Appeals.

The application must contain certain information about the appellant, the owner, and the property for which the application is being submitted (see next section for details). An application must be submitted for each property to be appealed before the Board.

**These written applications for appeals must be submitted to the Board on or before February 20th, 2007 for Assessments on the October 1, 2006 Grand List.**

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## Information to Include on the Application to Appeal

Public Act 95-283 requires that the application to appeal an assessment must contain certain information and items. The minimum requirements are:

- ◆ Property owner's name
- ◆ Name and position of the person signing the appeal application
- ◆ Description of the property
- ◆ Name and address of the person to whom correspondence is to be sent
- ◆ Reason for the appeal
- ◆ Appellant's estimate of value
- ◆ Signature of the property owner or that of his duly authorized agent (attach authorization)
- ◆ Date on which the appeal application is signed

<p><b><u>If the Grand List is not signed by January 31st, the deadline for filing an appeal is extended to: MARCH 20, 2007</u></b></p>
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